

KMCB BOARD MINUTES
January 20, 2011 Board Mtg.
Held at 2427 Blue Lake Dr, Magnolia, Tx. 77354

Called to Order – 6:20

Present – Charlotte, Glenn, Brenda, Christine, Terry
Guest: Regina Michael

Minutes – Motion to approve December minutes by Terry. Seconded by Charlotte: 5 yes and 0 no

Membership – Renewals (Terry, Brenda and Charlotte, St Pierre Foundation, Tanya and Charles Osgood)

Financial – (See report by Brenda for details).

- Some discussion as to how to handle Office Depot credits related to ink cartridges. Brenda noted that it doesn't count as income as far as taxes are concerned and will decide how it should be tracked.
- Brenda noted that audit is due. Resolved that Brenda and Gerry will handle.
- Decision was made to shred unused checks 412-451 related to old bank account. New Amegy checks start at 451.

Terry made motion to accept Financials as reported; Christine seconded: 5 yes and 0 no.

Art Contest –

- Some discussion as to how to handle 2nd and third place. Motion by Glenn to give \$50 to 2nd and 3rd place artists. Christine recommended adding certificates for honorable mention. Brenda 2nd: 5 yes; 0 no. Also agreed to give posters of artwork to Judge and Commissioners.
- Some discussion that some art teachers were concerned that there were insufficient guidelines how the art would be judged. Agreed that it would be desirable to have better judging criteria. Issue tabled until after the Recognition Dinner.

Recognition Dinner –

- Christine suggested playing off of Hot Lips theme.
- Christine has battery candles, red hots, red table centerpiece.
- Christine will acquire reusable plastic plates.
- Charlotte has silverware
- Glenn will check with Ulyses on cost of meal for 60 and call Craig about giving keynote talk related to what he sees as main environmental issues in county.
- Glenn to bring banner, game and Lake Creek Board.
- Charlotte will contact a company to prepare a cake for desert.
- Board Authorizations:
 - Up to \$50 for napkins
 - Authorized Christine to purchase designer plastic plates

Plant Sale:

- Tonya is organizing
- Will have flyers ready to take orders at dinner.
- Locations: Pcts 2 and 3; pct 4 is out of commission; no recycling center at 4 (check)

Woodlands Earth Day:

- Plan to initiate litter ambassadors
- Will need game display board

Governors Award:

- Charlotte is waiting on a response from Sylvia

Board Resignation:

- Barbara has asked to be removed from the board due to family commitments, but will continue to help as best as she can and remain a contact with the Master Gardeners. Motion by Brenda to honor Barbara's wishes and remove her from Board. Seconded by Charlotte. Vote: 5 yes, 0 no.

Adjourn: 8:35

Submitted By _____
Glenn Buckley

KMCB MINUTES
March 17, 2011 Board Mtg.
Held at 2427 Blue Lake Dr, Magnolia, Tx. 77354

Called to Order – 6:10

Present – Charlotte, Glenn, Brenda, Christine
Guest: Jackie Miller

Minutes – Corrections to January minutes noted

Financials – See Brenda's notes

Membership – No new applications/renewals since January.

Officers – Defer pending quorum

Recognition Dinner Followup –

- Need to send thank you letters to Eden Café, Sweet Creations, Youth Volunteers, Extension Service and Art Contest Judges. **Action:** Charlotte will supply names of youth and art judges and Glenn will prepare letters.
- Lessons learned: use permanent cups next year; make a list of organizations that may have candidates for recognition and make personal contacts.

Keep Texas Beautiful Affiliate Status – Satisfied Gold Level Status this year.

GCAA Status – Pending.

Plant Sale:

- Add 12 plant preorder for Frank Parker plus \$40 donation

Web Site- Action: Glenn to update order form on web site

Litter Ambassador Program – Suggest including the following items in handout: litter bag, report a litterer, flyer, pencil and litter game.

Speakers Bureau: Action: Get with Woodlands after the plant sale and send current presentations to Woodlands Green.

News Articles – Need articles for coming months.

Adjourn: 8:05

Submitted By _____
Glenn Buckley

KMCB MINUTES
June 16, 2011 Board Mtg.
Held at 2427 Blue Lake Dr, Magnolia, Tx. 77354

Called to Order – 6:10

Present – Charlotte, Glenn, Brenda

Minutes – Defer action pending quorum.

Financials – See Brenda's notes

Membership – Glenn requested a list of those who had paid 2011 dues. Brenda will supply.

Board Members- Discussed the need to recruit new Board members and to approach existing members about whether they have the time to participate as failure to attend meetings limited what can be approved. Charlotte noted that she may have a member from the Magnolia Police Department. Glenn said that he was trying to recruit someone from the City of Conroe.

Officers – Defer pending quorum

Jobs Needing Lead: For discussion at planning meeting.

- + Volunteer Coordination (Elyse has volunteered)
- + Recognition Dinner
- + Scholarship Program – Glenn
- + Plant Sale
- + Anti Litter Ambassador Program
- + Youth Member/College Student
- + Green Space – Glenn
- + Membership/Sponsorship

Focus for Next Year- Need Board discussion of possible 2012 areas of focus. Deferred pending more Board Attendance. Some potential topics:

- + Litter Ambassador Program
- + Scholarship
- + Recognition Dinner
- + Speakers Bureau

Speakers Bureau: Action: Need to pursue with Woodlands

News Articles – Glenn agreed to deliver an article on beaver problems and control by next week.

Adjourn: 7:30

Submitted By _____
Glenn Buckley

KMCB MINUTES
August 18, 2011 Board Mtg.
Held at 2427 Blue Lake Dr, Magnolia, Tx. 77354

Called to Order – 6:10

Present – Charlotte Harris, Glenn Buckley, Brenda Biggerstaff, Sarah Hilburn , Christine Leard

Minutes – No comments on June minutes. Accepted as written
May comments in email from Charlotte.

Financials – See Brenda’s summary: \$1809.08 available for expenses. \$1282.29 restricted net asset. Glenn to check with jerry on audit.

KTB Annual Meeting – Charlotte reviewed ideas from KTB annual meeting.

Board Member Participation: Charlotte has not been successful in obtaining a return call from Casey. Glenn will structure a letter dealing with the need for attendance of Board members at most of the Board meetings. The issue relates to being able to field a quorum.

Officer Elections – Nominations: Chair – Charlotte Harris; Vice Chair – Terry Woodson (conditional on time); Secretary – Glenn Buckley; Treasurer – Brenda Biggerstaff. Charlotte will checkwith terry to determine if she can commit to make Board meetings.

Strategy: Extensive discussion related to the organization strategy. Concern that spread too thin. Options discussed: 1) Focus on Magnolia and change name 2) Initially focus on Magnolia as part of strategy to develop an example area and keep name with long term objective of growing into other areas as groups developed. 3) Keep name but only operate in Magnolia 4) Operate as a separate county wide umbrella structure only. Overall agreement to option two and agreed that Glenn and Charlotte would get together on August 29 to develop a draft strategy for discussion by the Board.

Branding/Promotion: Christine suggested that we needed a product that could promote our brand and organization such as T shirts, flashlights etc. Also discussed possibility of selling useful items with our logo.

Visitors: Agreed to not invite potential candidates for Board and or committee chairs to meetings until we have agreed on a strategy.

Web Site: Glenn will get together with Mark Campbell

Adjourn: 7:30

Submitted By _____
Glenn Buckley

KMCB MINUTES
September 22, 2011 Board Mtg.
Held at 2427 Blue Lake Dr, Magnolia, Tx. 77354

Called to Order – 6:10

Present – Charlotte Harris (by phone), Glenn Buckley, Brenda Biggerstaff

Minutes – No comments on August minutes

Financials –

Art Contest – Notices have gone out and have 6 applications so far. Need additional suggestions for judges.
Application deadline is November ____.

Plant Sale – Texas Rock Rose has been selected for 2012. Cost to KMCB is \$3.25/plant as plants will be larger than normal. Decided to sell for \$9.00 for \$5.25 profit. Agreed to order \$250 and focus on local sales and preorders..

Web Site - Glenn will get together with Mark Campbell and add sale announcement once have a winner for Art contest.

Meeting Space – Charlotte will check on available meeting space in Magnolia

Miscellaneous -

Public Lands Day - Glenn will represent us at the US Forest Service Service program in Sam Houston National Forest.

Glenn will contact Conroe once we have an established program in Magnolia/Pct 2.

Adjourn: 7:00

Submitted By _____
Glenn Buckley

**KEEP MONTGOMERY COUNTY BEAUTIFUL BOARD MTG.
Wednesday November 30. 2011
2427 Blue Lake Drive, Magnolia, Tx 77354
Minutes**

CALL TO ORDER: 6:07

PRESENT: Charlotte Harris, Brenda Biggerstaff, Glenn Buckley and Christine Leard.

MINUTES: Brenda proposed accepting the August & September minutes with corrections as noted, seconded by Christine. Accepted with corrections.

TREASURERS REPORT: See Brenda's November summary (included receipts of ExxonMobil and Renaissance Festival monies. Christine proposed accepting as presented, seconded by Glenn and approved.

ENVIRONMENTAL AWARD: Proposed naming "Montgomery County Environmental Stewardship Award"

ART CONTEST: Regina Michael and Ariane Edmundson will coordinate

NOMINATING COMMITTEE: Brenda will contact Sarah to see if she will work on the nominating committee. Glenn will contact Commissioner Doyal .

COMMUNITY OUTREACH MEETING & SUPPORT: If no dinner consider February. If there is a dinner Charlotte will work on a later date.

WEB SITE: Need to update with copies of past articles and information

RECOGNITION DINNER: Christine will make a list of what is needed for dinner and Charlotte will check on possible location and cost. Need to resolve before Christmas if we are to have dinner. Glenn will solicit recommendations for recognition.

GRANT WRITING: Glenn will contact county grant writer once we have a clear definition of what we want to accomplish that needs funding.

BOARD MEMBERS: Christine made a motion that we accept the resignation of Terry Woodson and remove Casey McAdams until such time as they can commit the necessary time required for a Board position. Casey has offered to remain involved as a member.

ADJOURN: 7:30pm

Submitted By: _____
Glenn Buckley